

**DAISY MOUNTAIN FIRE DISTRICT
BOARD MEETING MINUTES**

MISSION STATEMENT

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DATE: Monday, December 16th, 2019 **TIME:** 7:00 PM

PLACE: DAISY MOUNTAIN FIRE STATION 145 / COMMUNITY ROOM
1120 W. DESERT HILLS DR.
PHOENIX, ARIZONA 85086

1. CALL TO ORDER (7:06pm)

2. ROLL CALL/AFFIRMATION OF QUORUM:

Brian Moore	Present
Joe Cantelme	Present
Randy Hancock	Present
Delene Mahoney	Present
Jonathan Maitem	Present

3. PLEDGE OF ALLEGIANCE

The pledge of allegiance was led by Chief Brian Tobin.

4. CALL TO THE PUBLIC:

Those individuals wishing to address the Fire Board may do so by completing the request form (including their name, address and contact information and the question or comment) prior to this agenda item. A different request form must be used for each comment or question.

There was one member from the public that addressed the board.

5. ADOPTION OF THE CONSENT AGENDA (Items Marked With *)

*Approval of Minutes of Previous Meetings:

Regular Meeting- November 18th, 2019
Executive Session Meeting- November 18th, 2019
Special Meeting – December 5th, 2019
Executive Session Special Meeting – December 5th, 2019
Special Meeting – December 11th, 2019
Executive Session Special Meeting – December 11th, 2019

Motion to accept the consent agenda by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 5-0.

6. FINANCIAL PRESENTATION

A. Discussion and Possible Board action to approve the financial report for November 2019.

The financial report was presented by Ben-Archer Clowes of the James Vincent Group of the district current financial standings

Motion made to accept the November 2019 financial report by Dr. Jonathan Maitem. Seconded by Dr. Randy Hancock. There was no further discussion. Motion passed unanimously, 5-0.

7. NEW BUSINESS- PART 1

- A.** Discussion and Possible Board action to accept the Fire Chief Employment contract for Brian Tobin.

Chief Nichols informed the board that the amendments requested by the board on the Fire Chief Contract template is in their packet highlighted in red for their review. A clean copy is also in the packet so they can see the final revisions in the contract. There was discussion that the contract should have included a bank of eighty (80) sick hours to begin the contract with. Chief Nichols stated the 80 hours can be included without the need to rewrite the contract. The board acknowledged that was acceptable.

Motion to accept the Fire Chief Employment contract for Brian Tobin by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 5-0.

At the end of the signing the Board asked Chief Brian Tobin to introduce himself to the public.

- B.** Discussion and Possible Board action to allow Chief Alan Zangle to sell or trade Shop #096 Sage Lube Trailer for a Forklift or Scissor lift of comparable value.

Chief Zangle stated that the trailer asset was intended to be utilized for mobile maintenance with Sun City Fire Department which never reached fruition. He asked the board for permission to execute a trade/swap of equal or greater value for a scissor lift or fork lift. This is a resource that would be used on a regular basis through the district

Motion by Delene Mahoney to grant authority to Chief Zangle to execute a trade or swap for either a fork lift or scissor lift of similar value. Seconded by Dr. Jonathan Maitem. There was no further discussion. Motion passed unanimously, 5-0.

8. LOCAL 4361 UPDATE

The Local had no update to share

9. DAISY MOUNTAIN FIREFIGHTERS CHARITIES ASSOCIATION UPDATE

The Charities had a very successful toy drive this year raising over \$6,000 in monetary donations and several trailerfuls of toys. The toys are being delivered to Valley wise Health and Mendy's place on Wednesday.

10. BOARD MEMBER REPORTS

- A.** Brian Moore- Board Chairman
No Report.

- B. Delene Mahoney- Board Treasurer
No Report.
- C. Joe Cantelme- Board Clerk
No Report.
- D. Randy Hancock-Board Member
No Report.
- E. Jonathan Maitem- Board Member
No Report.

11. CHIEF'S REPORT

- A. Shared Staffing Update – Chief Nichols

There was no exchange of resources this past month

- B. Update on Annexation Process – Chief Nichols

Chief Nichols and BC David Hamilton informed the board they are in the process of developing a post card inviting the neighborhood to a meeting where questions and information can be shared at a future date yet to be determined.

- C. I-17 Communication Corridor Update – Chief Zangle

Chief Zangle reported that the radios have been turned on and have been tested. The system is ready to be activated once DPS has put their internet connection in place at Sunset Point. No date has been given for the completion of this install but it is hoped to be done before Christmas.

- D. Support Services Update – Chief Zangle

Chief Zangle reported that all fleet maintenance has been caught up despite that one of the mechanics having suffered an injury which has limited his ability to work.

- E. EMS/Health Update – Chief Jarrett

Chief Jarrett reported that interfacility transports are down this month to an average of 4 ½ transports a day. The usual trend is 5 ½ day which the start of this month has been on track to reach that goal. The income from billing Mesa Fire Department ambulance transports is paying for the salaries of the three full time employees assigned to billing.

Chief Jarrett reported he is pleased by the direction department is moving with Dr. Tania Glenn in providing training and department support. Chief Jarrett has invited Dr Glenn to the next board meeting so she can be introduced to the board.

12. EXECUTIVE SESSION

- A. Personnel Matter – Jerry Knorr

Motion made by Jonathan Maitem to move into executive session. Seconded by Joe Cantelme. There was no discussion. Motion carried unanimously, 5-0. **Whereupon, the**

executive session of the Daisy Mountain Fire District was entered in at 7:43 pm.

Motion made by Jonathan Maitem to adjourn the executive session. Seconded by Delene Mahoney. There was no discussion. Motion carried unanimously, 5-0.
Whereupon, the executive session of the Daisy Mountain Fire District was adjourned at 9:06 pm.

13. NEW BUSINESS – PART 2

A. Discussion and Possible Board Action on the personnel matter regarding Jerry Knorr

Motion made by Jonathan Maitem that no later than December 23rd, 2019 Jerry Knorr be reinstated back into the department under the proposal reached in consensus in executive session. Seconded by Joe Cantelme.

Dale Norris on behalf of Jerry Knorr asked that Mr. Knorr be granted a period of time to think over the offer that was discussed in executive session before making a decision.

The board granted until 5 PM on Friday, December 20, 2019 to reply in writing to Chief Nichols with his decision. If the proposal is rejected by Mr. Knorr the board will decide what further action will be taken at the next scheduled board meeting in January 2020.

There was no further discussion.

The motion passed unanimously 5-0.

14. MOTION TO ADJOURN

Motion to adjourn by Joe Cantelme. Seconded by Dr. Jonathan Maitem. There was no discussion. Motion passed unanimously, 5-0.

(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 9:10PM)

For DMFD