

**DAISY MOUNTAIN FIRE DISTRICT  
BOARD MEETING MINUTES**

**MISSION STATEMENT**

**Honorable • Compassionate • Exceptional**

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**DATE:** Monday, January 27<sup>th</sup>, 2020      **TIME:** 7:00 PM

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**PLACE:**      DAISY MOUNTAIN FIRE STATION 145 / COMMUNITY ROOM  
1120 W. DESERT HILLS DR.  
PHOENIX, ARIZONA 85086

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**1. CALL TO ORDER (7:02)**

**2. ROLL CALL/AFFIRMATION OF QUORUM:**

Brian Moore      - Absent  
Joe Cantelme      - Present  
Randy Hancock   - Absent  
Delene Mahoney   - Present  
Jonathan Maitem -Present

**3. PLEDGE OF ALLEGIANCE**

Fire Chief Mark Nichols led the pledge of allegiance.

**4. CALL TO THE PUBLIC:**

*Those individuals wishing to address the Fire Board may do so by completing the request form (including their name, address and contact information and the question or comment) prior to this agenda item. A different request form must be used for each comment or question.*

Ed Taylor addressed the board.

**5. INTRODUCTION OF DR. TANIA GLENN OF TANIA GLENN AND ASSOC.**

Deputy Chief Dan Jarrett introduced Dr. Glenn to the attendees and to the Fire Board. Dr. Glenn works with the fire district to help assist and train our members on how to deal with the emotional distress that is often placed upon them by the job. Board member Joe Cantelme asked Dr. Glenn to speak to his concerns regarding high level crisis issues that may arise with members who deal with particularly difficult calls. Dr. Glenn shared the system that her organization has in place that involves peer support as well as the role that she plays during a high level crisis.

**6. ADOPTION OF THE CONSENT AGENDA (Items Marked With \*)**

\*Approval of Minutes of Previous Meetings:

Regular Meeting- December 16<sup>th</sup>, 2019

Executive Session Meeting- December 16<sup>th</sup>, 2019

Motion to approve the consent agenda by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 3-0.

## **7. FINANCIAL PRESENTATION**

- A. Discussion and Possible Board action to approve the financial report for December 2019.

Ben Archer-Clowes of the James Vincent Group presented the December 2019 Financials to the board. He noted that overall we are trending slightly over budget on the revenue side and slightly under budget on the expense side.

Motion to approve the financial report for December 2019 by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 3-0.

### ***EXECUTIVE SESSION***

*Pursuant to A.R.S. Section 38-431.03(A) (1), (2), (3), (4), (5), (6) and (7). The Boards may vote to convene in executive session to discuss or consider personnel matters, confidential records exempt by law from public inspection, and/or to consult with the Board's Attorney for legal advice to consider the Boards' position and to instruct the Boards' attorney regarding its position in contemplated litigation regarding item 8A. The Boards will take action on this item in open session.*

Motion made by Dr. Jonathan Maitem to move into executive session. Seconded by Joe Cantelme. There was no discussion. Motion carried unanimously, 3-0. Whereupon, the executive session of the Daisy Mountain Fire District was entered in at 7:57 pm.

Motion made by Joe Cantelme to move out of executive session. Seconded by Dr. Jonathan Maitem. There was no discussion. Motion carried unanimously, 3-0. Whereupon, the executive session of the Daisy Mountain Fire District was exited in at 8:56 pm.

## **8. OLD BUSINESS**

- A. Discussion and Possible Board action regarding personnel issue – Jerry Knorr.

After the board exited the executive session, they directed the districts legal counsel to follow up with the insurance company about the current claims and once he receives the information, to craft letters to the other attorneys involved and send it to the fireboard for their review before sending them out.

## **9. NEW BUSINESS**

- A. Discussion and Possible Board action to accept the Daisy Mountain Fire District Fiscal Year Ended June 30<sup>th</sup> 2019 Audit as presented by Mark Heidenreich of Heidenreich and Heidenreich LLC.

Candace with Mark Heidenreich and Heidenreich LLC presented the highlights of FY 18-19 audit and make specific mention of the changes in governing auditing standards. Candace reported that even with the new changes to the governing standards, the fire district was already in compliance as the new requirements as they were previously suggested items.

Motion to accept the Daisy Mountain Fire District Fiscal Year Ended June 30<sup>th</sup> 2019 Audit as presented by Heidenreich and Heidenreich LLC by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion. Motion passed unanimously, 3-0.

- B. Discussion and Possible Board action to enter into an Intergovernmental Agreement with the Department of the Office of Administrative Hearing.

Chief Nichols presented details of the IGA with OAH.  
Item is tabled until all board members present.

- C. Discussion and Possible Board action regarding a De-Annexation Request.

After leaving executive session, the board directed the districts legal counsel to draft a letter to the homeowner requesting the additional information per his recommendation.

- D. Discussion and Possible Board action to approve Resolution #383 for boundary change at 13 W. Sagebrush Dr., Phoenix, AZ 85085

Motion to approve Resolution #383 for boundary change at 13 W. Sagebrush Dr., Phoenix, AZ 85085 by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion, 3-0.

- E. Discussion and Possible Board Action to approve the re-appointment of Neil Rifembark to the Daisy Mountain Fire District Pension Board

Motion to approve the re-appointment of Neil Rifembark to the Daisy Mountain Fire District Pension Board by Dr. Jonathan Maitem. Seconded by Joe Cantelme. There was no further discussion, 3-0.

#### **10. LOCAL 4361 UPDATE**

No Update.

#### **11. DAISY MOUNTAIN FIREFIGHTERS CHARITIES ASSOCIATION UPDATE**

Tiffany Marik, Treasurer of the Daisy Mountain Firefighters Charities, reported that in the last month we have given out 4 grants, all of them to department members in need including the treasurer herself.

#### **12. BOARD MEMBER REPORTS**

- A. Brian Moore- Board Chairman  
Absent
- B. Delene Mahoney- Board Treasurer  
No Report
- C. Joe Cantelme- Board Clerk  
No Report
- D. Randy Hancock-Board Member  
Absent
- E. Jonathan Maitem- Board Member  
No Report

#### **13. CHIEF'S REPORT**

- A. Shared Staffing Update – Chief Nichols  
There was no shared staffing.
- B. Update on Annexation Process – Chief Nichols  
Chief Hamilton reported that they are currently trying to set up an informational community meeting at the Desert View Bible Church to share the information with the potentially effected homeowners.
- C. I-17 Communication Corridor Update – Chief Zangle  
Chief Zangle reported that Century Link is almost finished building the circuits we need, and we are almost at the point of this project where we go through the punch lists.
- D. EMS/Health Update – Chief Jarrett  
Chief Jarrett reported that in December we averaged 13.5 transports a day. The ambulance billing office billed 779 transports between the Fire District and the billing services we provide for Mesa Fire

Department. He shared his appreciation to his billing staff for all their exceptionally hard work.

E. Fire Chief Mark Nichols Retirement

Chief Nichols thanked the board for their support over the last 10 years and invited them to attend the retirement party being held at Admin on February 13<sup>th</sup> from 10am to 2pm.

**14. MOTION TO ADJOURN**

Motion to adjourn by Joe Cantelme. Seconded by Dr. Jonathan Maitem. Motion passed unanimously, 3-0.

(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 8:58 pm)

 \_\_\_\_\_ **For DMFD**