



DAISY MOUNTAIN FIRE DISTRICT  
LOCAL PENSION BOARD  
MINUTES

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DATE: Wednesday, September 2<sup>nd</sup>, 2020

TIME: 1400 HOURS

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PLACE: Web Conference via ZOOM  
<https://zoom.us/j/6234657400>  
Meeting ID: 623 465 7400

*NOTE: Due to the recommendations from the CDC regarding COVID-19, we will be hosting this meeting 100% remotely. You must download the free Zoom app on your phone, computer or other device in order to view the meeting. Clicking on the link above will prompt you to download the app if you don't already have it installed.*

**EXECUTIVE SESSION**

*Pursuant to [A.R.S. Section 38-431.03\(A\) \(1\), \(2\), \(3\), \(4\), \(5\), \(6\) and \(7\)](#). The Board may vote, on any agenda item, to convene in executive session to discuss or consider personnel matters, confidential records exempt by law from public inspection, and/or to consult with the Board's Attorney for legal advice to consider the Boards' position and to instruct the Boards' attorney regarding its position in contemplated litigation. **The Boards will take action on items in open session.***

**AGENDA**

**1. CALL TO ORDER (2:10PM)**

**2. ROLL CALL/AFFIRMATION OF QUORUM:**

- Brian Moore, Local Pension Board Chairman  
Present
- Kirby Wisgerhof, Public Member  
Present
- Neil Rifenbark, Public Member  
Present
- Connor Waite, Sworn Elected Member  
Present
- Brady Flummer, Sworn Member  
Present

**3. CALL TO THE PUBLIC:**

*Those individuals wishing to address the Pension Board may do so by emailing your name, address, email address and phone number with your question or comment to*



[tiffany.marik@dmfd.org](mailto:tiffany.marik@dmfd.org) by 10:00AM on the day of the meeting.

There were no requests to address the board.

#### 4. MINUTES

- A. Approval of the DMFD Fire Pension Board minutes of the meeting held May 7th, 2020  
Discussion and Possible Board Action

Motion to approve the DMFD Fire Pension Board minutes of the meeting held May 7th, 2020 by Neil Rifenbark. Seconded by Connor Waite. There was no further discussion. Motion passed unanimously, 5-0.

#### 5. OLD BUSINESS

- A. **Consideration of Application for Accidental Disability -Jerry Knorr**  
Discussion and Possible Board Action

*(This item was taken out of order after consideration of agenda items 6 and 7)*

*Motion to move into executive session by Kirby Wisgerhof to consult with the Board Attorney for legal advice on the item. Seconded by Brady Flummer. There was no discussion. Motion carried unanimously, 5-0. Whereupon, the executive session of the Daisy Mountain Fire District Pension Board was entered in at 2:35pm.*

*Motion made by Connor Waite to move out of executive session. Seconded by Brady Flummer. There was no discussion. Motion carried unanimously, 5-0. Whereupon, the executive session of the Daisy Mountain Fire District Pension Board was exited at 2:59 pm.*

The board reviewed the documents provided by the staff including the application dated March 12<sup>th</sup>, 2020, correspondence between the District and the applicant from 2019 to present day, documentation of the applicant's employment date records and the available medical records.

Motion by Neil Rifenbark to deny the Application for Accidental Disability for Jerry Knorr based on the legal requirements stated in the Arizona Revised Statutes. Seconded by Connor Waite. There was no further discussion. Motion passed unanimously, 5-0.

*For reference please see [A.R.S Section 38-844 b](#) " A member shall file an application for a disability pension after the disabling incident or within one year after the date the member ceases to be an employee".*

#### 6. NEW BUSINESS

- A. **Enter into Deferred Retirement Option Plan (DROP)**  
Discussion and Possible Board Action



Name: Patricia Kitsmiller  
Rank: Captain  
Years of Service: 21.018  
Age: 56  
Effective Date: 09/13/2020  
Maximum Duration of DROP: 60 months  
Monthly Benefit: \$5729.99

Motion to approve Patricia Kitsmiller's application to enter DROP by Connor Waite. Seconded by Brady Flummer. Neil Rifembark asked the board secretary questions regarding the updated application paperwork and she clarified all his questions. There was no further discussion. Motion passed unanimously, 5-0.

**B. Election to Terminate Participation in the Deferred Retirement Option Plan (DROP) and Apply for Normal Retirement**

Discussion and Possible Board Action

Name: Randy Clark  
Benefit: \$6516.56  
Entered Drop Effective: 08/04/16  
Terminate Drop Effective: 08/23/20

Motion to approve Randy Clark's election to terminate participation in the DROP and apply for normal retirement by Neil Rifembark. Seconded by Connor Waite. Neil Rifembark thanked Randy for all his service to the citizens of the District. There was no further discussion. Motion passed unanimously, 5-0.

**C. Consideration of normal service retirement application**

Discussion and Possible Board Action

Name: Danny Johnson  
Rank: Deputy Chief  
Years of Service: 20.044  
Age: 44  
Retirement Date: 09/30/20  
Effective Date: 10/01/20  
Monthly Pension: \$6051.57

Motion to approve Daniel Johnson's application for normal retirement by Kirby Wisgerhof. Seconded by Connor Waite. Chairman Moore thanked Danny for all his years of service and wishes him well. There was no further discussion. Motion passed unanimously, 5-0.



**D. Local Board Administration – Appointment of Local Board Secretary**

Fire Chief Tobin spoke to the Fire Pension Board and recommended the appointment of staff member Tiffany Marik as the Local Pension Board Secretary noting her 10+ years serving as staff support the Daisy Mountain Fire District Fire Board and her past 8 weeks serving as the acting Pension Board Secretary due to unexpected changes in staff availability. Neil Rifembark asked whether or not Tiffany wanted to serve in this position or whether she was chosen without consult and Tiffany assured the board that not only did she want to fulfill this role, but she is the one who asked to be put forward for appointment. Chairman Moore noted that he found this appointment to be acceptable and the board concurred, but as the item was mistakenly agendaized without the necessary language for the board to act (ie. Discussion and Possible Board Action) they would have to wait until the next pension board meeting to formally accept this item.

Item tabled until next board meeting where it will be duly noticed for discussion and possible board action.

**7. BOARD MEMBER REPORT**

**A. BRIAN MOORE**

Chairman Moore noted that PSPRS Board of Trustees are continuing to hold their meetings and are staying on top of coming legislation and reminded the group that PSPRS continues to offer education for members, employers and board members.

**B. KIRBY WISGERHOF**

No Report

**C. NEIL RIFENBARK**

No Report

**D. CONNOR WAITE**

Connor reported that he is coming to end of his 4-year term and he plans on running again.

**E. BRADY FLUMMER**

No Report.

**8. MOTION TO ADJOURN**

*Motion to adjourn by Brady Flummer. Seconded by Kirby Wisgerhof. There was no discussion. Motion carried unanimously, 5-0.*



*Whereupon, the regular meeting of the Daisy Mountain Fire District Pension Board was adjourned at 3:04PM*

\_\_\_\_\_ Pension Board Secretary

DRAFT