

**DAISY MOUNTAIN FIRE DISTRICT  
BOARD MEETING MINUTES**

**MISSION STATEMENT**

**Honorable • Compassionate • Exceptional**

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**DATE:** Monday, November 30<sup>th</sup>, 2020      **TIME:** 7:00 PM

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**PLACE:** Web Conference via ZOOM  
<https://zoom.us/j/6234657400>  
**Meeting ID: 623 465 7400**

*NOTE: Due to the recommendations from the CDC regarding COVID-19, we will be hosting this meeting 100% remotely. You must download the free Zoom app on your phone, computer or other device in order to view the meeting. Clicking on the link above will prompt you to download the app if you don't already have it installed.*

***EXECUTIVE SESSION***

*Pursuant to A.R.S. Section 38-431.03(A) (1), (2), (3), (4), (5), (6) and (7). The Board may vote, on any agenda item, to convene in executive session to discuss or consider personnel matters, confidential records exempt by law from public inspection, and/or to consult with the Board's Attorney for legal advice to consider the Boards' position and to instruct the Boards' attorney regarding its position in contemplated litigation. **The Boards will take action on items in open session.***

1. CALL TO ORDER (7:05pm)
2. ROLL CALL/AFFIRMATION OF QUORUM:

Brian Moore	Absent
Joe Cantelme	Present
Randy Hancock	Present
Delene Mahoney	Absent
Jonathan Maitem	Present

3. PLEDGE OF ALLEGIANCE

Joe Cantelme led the pledge of allegiance.

4. CALL TO THE PUBLIC:

*Those individuals wishing to address the Fire Board may do so by emailing your name, address, email address and phone number with your question or comment to [tiffany.marik@dmfd.org](mailto:tiffany.marik@dmfd.org) by 6:45PM on the day of the meeting.*

There were no requests to address the board.

5. **ADOPTION OF THE CONSENT AGENDA (Items Marked With \*)**

\*Approval of Minutes of Previous Meetings:  
Regular Meeting- October 26<sup>th</sup>, 2020

Motion	Dr. Maitem
Second	Dr. Hancock
Outcome	3-0

## 6. FINANCIAL PRESENTATION

- a. Discussion and Possible Board action to approve the financial report for October 2020

Ben Archer Clowes of the James Vincent Group presented the monthly financials as well as the year to date financials with the key take away being that we are under budget in expenses and are over in the income. Overall the district is trending in fiscally healthy direction.

Motion	Dr. Maitem
Second	Dr. Hancock
Outcome	3-0

- b. Presentation on Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting

Chief Tobin presented to the board the letter that the James Vincent Group received regarding their Financial Management of the Fire District and thanked them for all their hard work and diligence in maintaining a high level of financial stewardship of the department.

## 7. NEW BUSINESS

- a. Discussion and Possible Board Action to accept the Governor's Office of Highway Safety Grant #2021-EM-009 for Emergency Medical Services Equipment.

Chief Tobin shared with the board that the grant team has been working hard and has been able to secure additional funds through the Governor's Office of Highway Safety.

Motion	Dr. Hancock
Second	Dr. Maitem
Outcome	3-0

- b. Discussion and Possible Board Action to move the regularly scheduled December fire board meeting to accommodate the Christmas Holiday

Since there are two board members absent, Tiffany Marik will send out an email to all board members to take a poll on which date the board would like to change the board meeting, if at all. If there is a change, she will notify the board, the financial director and will notify the public by posting a notice on the website, the posting board at the administration office and the posting boards at the station.

## 8. BOARD MEMBER REPORTS

- a. Brian Moore- Board Chairman  
Absent
- b. Delene Mahoney- Board Treasurer  
Absent
- c. Joe Cantelme- Board Clerk  
No report.
- d. Randy Hancock-Board Member  
No report.
- e. Jonathan Maitem- Board Member  
No report.

## 9. CHIEF REPORT

### a. Brush Truck Update – Chief Zangle

Chief Zangle presented that historically, we have had a brush truck at all stations except Fire Station 142 in Anthem as there wasn't much need to have a brush truck in Anthem where roads provided access to most areas. The 5th and oldest truck (shop# 010) has always been the backup rig.

This years unprecedented brush season forced us to reconsider having a brush truck at all stations.

Looking forward, we must anticipate next years brush season will be just as extreme as this year has been. Looking at our fleet preparedness for next year we find ourselves needing 2 brush trucks to shore up our readiness to protect the district. These purchases were expected, but not previously planned until next budget year. Over the next few weeks, I will have more specifics I will share with you and hope to ask for the boards permission to proceed at the December board meeting.

### b. COVID – 19 Update - Chief Tobin

Chief Tobin reported that in October we had 18 COVID notifications. At least 9 confirmed positive (likely most if not all) 8 of those were 911 and 10 of them Interfacility. As of today for November, 23 possible COVID patients almost all confirmed positive, so continuing to trend upward)

In October, we had 3 members exhibit COVID symptoms and were tested, one who tested positive. One other who tested negative but was treated as positive by his doctor. Both went through the isolation protocol.

### c. Cave Creek Emergency Responses – Chief Tobin

Chief Tobin reported that there have not been any additional movement in this area, only that the Town has hired an Interim Fire Chief to manage their

### d. Monthly Run report – Chief Wilson / Chief Tobin

Chief Tobin asked the board if they had any questions in regards to the run report found in there packet and there were no questions.

### e. 1<sup>ST</sup> Annual RBO Retreat – Chief Tobin

Chief Tobin reminded the board that the upcoming 1<sup>st</sup> annual RBO retreat will be next week on December 9<sup>th</sup>, 10<sup>th</sup> and 11<sup>th</sup>. He let the board know that if any of them would like to attend to just let him know and he would make accommodations for them.

### f. Anthem Area Chamber of Commerce 17<sup>th</sup> Annual Business Award Finalists update – Tiffany Marik

Tiffany Marik reported that the Anthem Area Chamber of Commerce has nominated the district for 2 awards. Public Servant of the Year and Non-Profit of the Year (Daisy Mountain Firefighters Charities). Chief Tobin, Tiffany Marik and Merydth Walter will be in attendance of the event to represent the organization.

## 10. EXECUTIVE SESSION – PERSONNEL MATTER

### Enter Executive Session (7:40pm)

Motion	Dr. Maitem
Second	Dr. Hancock
Outcome	3-0

### Exit Executive Session (7:45pm)

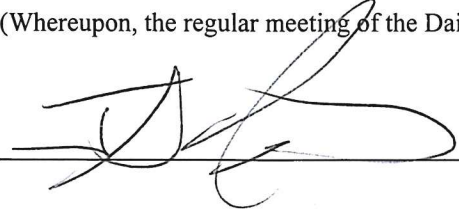
Motion	Dr. Maitem
Second	Dr. Hancock
Outcome	3-0

## 11. ADJOURN

Motion	Dr. Maitem
Second	Dr. Hancock

Outcome	3-0
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(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 7:46pm)

  
\_\_\_\_\_ **For DMFD**