

**DAISY MOUNTAIN FIRE DISTRICT
BOARD MEETING MINUTES**

MISSION STATEMENT

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DATE: Monday, September 28th, 2020 **TIME:** 7:00 PM

PLACE: Web Conference via ZOOM
<https://zoom.us/j/6234657400>
Meeting ID: 623 465 7400

NOTE: Due to the recommendations from the CDC regarding COVID-19, we will be hosting this meeting 100% remotely. You must download the free Zoom app on your phone, computer or other device in order to view the meeting. Clicking on the link above will prompt you to download the app if you don't already have it installed.

EXECUTIVE SESSION

*Pursuant to A.R.S. Section 38-431.03(A) (1), (2), (3,) (4), (5), (6) and (7). The Board may vote, on any agenda item, to convene in executive session to discuss or consider personnel matters, confidential records exempt by law from public inspection, and/or to consult with the Board's Attorney for legal advice to consider the Boards' position and to instruct the Boards' attorney regarding its position in contemplated litigation. **The Boards will take action on items in open session.***

1. CALL TO ORDER (7:03PM)

2. ROLL CALL/AFFIRMATION OF QUORUM:

Brian Moore	Present
Joe Cantelme	Present
Randy Hancock	Present @ 7:09
Delene Mahoney	Present
Jonathan Maitem	Present

3. PLEDGE OF ALLEGIANCE

Joe Cantelme led the pledge of allegiance.

4. CALL TO THE PUBLIC:

Those individuals wishing to address the Fire Board may do so by emailing your name, address, email address and phone number with your question or comment to tiffany.marik@dmfd.org by 6:45PM on the day of the meeting.

There were no requests to address the Board.

5. ADOPTION OF THE CONSENT AGENDA (Items Marked With *)

*Approval of Minutes of Previous Meetings:

Regular Meeting- August 24th, 2020

Motion to accept the August 24th, 2020 regular meeting minutes.

Motion	Dr. Maitem
Second	Delene Mahoney
Outcome	4-0

Board member Randy Hancock arrived at 7:09PM.

6. FINANCIAL PRESENTATION

- A. Discussion and Possible Board action to approve the financial report for August 2020.

Ben Archer-Clowes with the James Vincent group reported that all financials are currently on trend with the budget.

Motion to approve the financial report for August 2020.

Motion	Dr. Maitem
Second	Dr. Hancock
Outcome	5-0

Note: Old Business was moved to the end of the agenda to accommodate the schedules of the other participants.

7. NEW BUSINESS

- A. Discussion and Possible Board action to accept the CBRNE Detection, Response and Decontamination Sustainment Grant in the amount of \$40,000. (*Grant #20-AZDOHS-HSGP-200805-01*)

Chief Dave Hamilton reported that the department received a \$40,000.00 grant to continue to support the HAZMAT program with equipment and training.

Motion to accept the CBRNE Detection, Response and Decontamination Sustainment Grant in the amount of \$40,000. (*Grant #20-AZDOHS-HSGP-200805-01*)

Motion	Dr. Maitem
Second	Mahoney
Outcome	5-0

8. BOARD MEMBER REPORTS

- A. Brian Moore- Board Chairman
No Report
- B. Delene Mahoney- Board Treasurer
No Report
- C. Joe Cantelme- Board Clerk
No report
- D. Randy Hancock-Board Member
No report
- E. Jonathan Maitem- Board Member
No report

9. CHIEF REPORT

- A. November Election Update – Chief Maxwell, Tiffany Marik

- i. Oath of Office
- ii. SB1387 Training

Chief Tobin reported to the board that the Fire District has been notified by both the Maricopa and Yavapai Counties that there have been no other opponents running for the two positions on the fire board that are up for election and that Dr. Jonathan Maitem and Delene Mahoney have been appointed to serve on the Fire Board for another term.

- B. COVID – 19 Update - Chief Tobin**
 - i. CARES Act Payment
 - ii. IMT 4 Week Period

Chief Tobin reported that the department has continued on with the 4 week IMT period and the department has received its CARES act payment.

- C. Cave Creek Emergency Responses – Chief Tobin**
 - i. Reimbursement from Town of Cave Creek
 - ii. CALSC/City Managers

Chief Tobin reported that the town has sent payment for the invoice that the district sent for the Ocotillo and East Desert fires and he is continuing to meet to with the CALSC and City Managers to discuss how the system should support adjacent areas not in the automatic aid system.

- D. Grants Update – Chief Robens**

Chief Robens reported that he is continuing to find grants and apply to them and since March has secured over \$100K in grant funding with the help of Eugene Lindsay, Randy Kennedy, Paul Schickel and Dave Hamilton.

- E. Carefree Highway Boundary Change Process Update – Chief Robens, Chief Hamilton**

Chief Tobin Reported that petitions are going well and are looking to turn them into the county for certification during the 2nd week of October.

- F. DMFD First Annual Labor Mgmt. Process retreat: Dec 8-10 Flagstaff, Arizona - Chief Tobin**

Chief Tobin reported that the Labor and Management group has proposed an idea to institute a solid RBO process within the Labor/Management relations by planning a retreat in Flagstaff at a facility where the group can eat, sleep and work on site. Budgetarily, the department is trending very low in the Training budget since many of the educational conferences were cancelled this year. The Fire Board gave Chief Tobin their blessing to move forward .

- G. 9/11 Anthem Event Update – Chief Tobin**

Chief Tobin reported that the 9/11 event held at Amped coffee was a huge success.

- H. Monthly Run report – Chief Wilson / Chief Tobin**

Chief Tobin presented the board with the monthly run report to the fire board.

- I. Chief Tobin Fall Break – Chief Tobin**

Chief Tobin reported that he will be taking his fall break with his family on October 9th – October 15th and Assistant Chief Maxwell will be acting Chief while he is gone.

10. OLD BUSINESS

- A. Discussion and Possible Board Action to conduct a 6-month performance review for Fire Chief Brian Tobin per his employment agreement.

Motion to enter executive session.

Motion	Dr. Maitem
Second	Delene Mahoney
Outcome	5-0

Whereupon, the executive session of the Daisy Mountain Fire District was entered into at 7:54pm.

Dr. Maitem had to leave in the middle of the executive session, but was able to give his full review

Motion to adjourn executive session.

Motion	Joe Cantelme
Second	Delene Mahoney
Outcome	4-0

Whereupon, the executive session of the Daisy Mountain Fire District was adjourned at 8:08pm.

Motion to accept the performance review that was covered in the executive session.

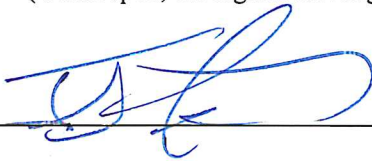
Motion	Joe Cantelme
Second	Dr. Hancock
Outcome	4-0

11. ADJOURN

Motion to adjourn.

Motion	Joe Cantelme
Second	Delene Mahoney
Outcome	4-0

(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 8:10pm)



For DMFD