

**DAISY MOUNTAIN FIRE DISTRICT
BOARD MEETING AGENDA**

MISSION STATEMENT

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DATE: Monday, December 21st, 2020 **TIME:** 7:00 PM

PLACE: **Web Conference via ZOOM**
<https://zoom.us/j/6234657400>
Meeting ID: 623 465 7400

NOTE: Due to the recommendations from the CDC regarding COVID-19, we will be hosting this meeting 100% remotely. You must download the free Zoom app on your phone, computer or other device in order to view the meeting. Clicking on the link above will prompt you to download the app if you don't already have it installed.

EXECUTIVE SESSION

Pursuant to A.R.S. Section 38-431.03(A) (1), (2), (3), (4), (5), (6) and (7). The Board may vote, on any agenda item, to convene in executive session to discuss or consider personnel matters, confidential records exempt by law from public inspection, and/or to consult with the Board's Attorney for legal advice to consider the Boards' position and to instruct the Boards' attorney regarding its position in contemplated litigation. **The Boards will take action on items in open session.**

1. **CALL TO ORDER (7:04pm)**
2. **ROLL CALL/AFFIRMATION OF QUORUM:**

Brian Moore	Present
Joe Cantelme	Present
Randy Hancock	Absent
Delene Mahoney	Present
Jonathan Maitem	Present

3. **PLEDGE OF ALLEGIANCE**

Chief Zangle led the Pledge of Allegiance.

4. **CALL TO THE PUBLIC:**

Those individuals wishing to address the Fire Board may do so by emailing your name, address, email address and phone number with your question or comment to tiffany.marik@dmfd.org by 6:45PM on the day of the meeting.

There were no requests to address the Board.

5. **ADOPTION OF THE CONSENT AGENDA (Items Marked With *)**

*Approval of Minutes of Previous Meetings:
Regular Meeting- November 30th, 2020

This item is tabled until the next Board Meeting

6. FINANCIAL PRESENTATION

A. Discussion and Possible Board action to approve the financial report for November 2020

Ben Archer-Clowes of the James Vincent group presented the monthly financials to the Fire Board. He noted that the department is continuing the trend of being over budget on the revenue side of the department and under budget on the expense side of the budget which puts the district in a healthy trend.

Motion	Delene Mahoney
Second	Dr. Maitem
Outcome	4-0

B. Discussion and Possible Board Action to accept the Daisy Mountain Fire District Fiscal Year Ended June 30th, 2020 Audit as presented by Mark Heidenreich of Heidenreich and Heidenreich LLC.

Candace Given of Heidenreich and Heidenreich LLC gave a summary of the June 30th 2020 Audit. She briefly went over each section of the Audit. The Fire Board had no additional questions.

Motion	Joe Cantelme
Second	Delene Mahoney
Outcome	4-0

7. NEW BUSINESS

A. Discussion and Possible Board action to purchase two Danko 2021 Ram 5500 Chassis Cab Tradesman 4x4 Crew Cab Brush Trucks.

Chief Zangle gave a brief overview of the needs of the department to purchase two brush trucks due to the unprecedented heavy wildland season. He presented the specs of the chosen apparatus and shared with the board the Labor/Management process that was followed to come to this decision. Lastly, he shared the two financing options available, if the board choses to move forward with this purchase.

Motion to purchase two Danko 2021 Ram 5500 Chassis Cab Tradesman 4x4 Crew Cab Brush Trucks using financing through Zion National Bank at 1.72% not to exceed \$310K.

Motion	Delene Mahoney
Second	Dr. Maitem
Outcome	4-0

B. Discussion and Possible Board Action on the Election of Fire Board Officers

Motion to nominate Brian Moore for Board Chair

Motion	Delene Mahoney
Second	Dr. Maitem
Outcome	3-0 w/ 1 Abstention

Motion to nominate Joe Cantelme for Board Clerk

Motion	Dr. Maitem
Second	Delene Mahoney
Outcome	3-0 w/ 1 Abstention

Motion to nominate Delene Mahoney for Board Treasurer

Motion	Dr. Maitem
Second	Joe Cantelme
Outcome	3-0 w/ 1 Abstention

8. BOARD MEMBER REPORTS

- A.** Brian Moore- Board Chairman
Chairman Moore reported that he finished his 2nd year on the Board of Trustees with PSPRS and we had a 15 basis point reduction on the end of year report for June 30th, 2020.
- B.** Delene Mahoney- Board Treasurer
No Report.
- C.** Joe Cantelme- Board Clerk
No report.
- D.** Randy Hancock-Board Member
Absent
- E.** Jonathan Maitem- Board Member
No report.

9. CHIEF REPORT

- A.** 700 W Carefree Hwy Border Change Update– Ch Robens/Hamilton
Chief Robens reported that the efforts to annex the 700 W Carefree Hwy area was successful and will start to reflect on the property taxes in October 2021.
- B.** COVID –19 IMT Update - Chief Tobin
Chief Tobin reported that the Incident Management team is moving into a new operational period that will last for two weeks. The Administration office will be going back to a hard close to non-essential personnel and the stations are not allowed to receive visitors. Personnel that are able to work from home are encouraged to do so.
- C.** Sparky the Fire Dog-Ch Robens
Chief Tobin reported that Chief Robens and Paul Schickel were able to procure a grant to purchase a the department Mascot costume of Sparky the Fire Dog.
- D.** Monthly Run report – Chief Wilson
The board did not have any questions in regard to the run report in their packets.
- E.** 1ST Annual J. Cantelme RBO Retreat – Chief Tobin
 - i.** Strategic Plan Review
 - ii.** Annual Physical procedure development
 - iii.** Substance Abuse Policy development
 - iv.** Three 2021 Action Plan

Chief Tobin reported that retreat was a success and the group was able to successfully review the Startegic Plan, discuss the Annual Physical Policy, discuss the Substance Abuse Policy Development and create three action plans for 2021.

- F.** Anthem Chamber of Commerce Public Servant of the Year Awarded to Engineer Paul Schickel – Chief Tobin

Chief Tobin reported to the Fire Board that Paul Schickel was awarded the honor of being Public Servant of the Year from the Anthem Chamber of Commerce.

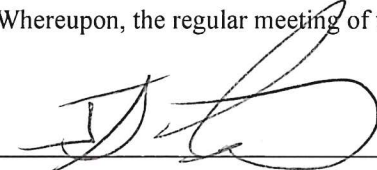
10. DAISY MOUNTAIN FIREFIGHTERS CHARITIES UPDATE

Tiffany Marik reported that despite the effect of Covid and Walmart choosing to no longer partner with us, through the creative efforts of Ryan Potter, Merydth Walter and the Charities Toy Drive Committee we were able to secure more than enough toys for the hospital and adopt a family.

11. ADJOURN

Motion	Joe Cantelme
Second	Dr. Maitem
Outcome	4-0

(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 8:05pm)


_____ For DMFD