

**DAISY MOUNTAIN FIRE DISTRICT  
BOARD MEETING MINUTES**

**MISSION STATEMENT**

**Honorable • Compassionate • Exceptional**

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**DATE:** Monday, January 22<sup>nd</sup>, 2024                      **TIME:** 6:00 PM

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**PLACE:** Daisy Mountain Fire District Administration Office / Training Room  
41018 N. Daisy Mountain Dr.  
Anthem, AZ 85086

**Web Conference via ZOOM**  
**<https://zoom.us/j/6234657400>**  
**Meeting ID: 623 465 7400**

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**1. CALL TO ORDER (6:01 PM)**

**2. ROLL CALL/AFFIRMATION OF QUORUM:**

|                 |         |
|-----------------|---------|
| Brian Moore     | Present |
| Joe Cantelme    | Present |
| Randy Hancock   | Present |
| Delene Mahoney  | Present |
| Jonathan Maitem | Present |

**3. PLEDGE OF ALLEGIANCE**

Neil Riffenbark led the Pledge of Allegiance.

**4. CALL TO THE PUBLIC:**

*Those individuals wishing to address the Fire Board may do so by emailing your name, address, email address and phone number with your question or comment to [tiffany.marik@dmfd.org](mailto:tiffany.marik@dmfd.org) by 6:00PM on the day of the meeting.*

There were no requests to address the board.

**5. ADOPTION OF THE CONSENT AGENDA (Items Marked With \*)**

\*Approval of Minutes of Previous Meetings:

Regular Meeting- October 23<sup>rd</sup>, 2023 (Moore, Cantelme, Maitem)

|         |                        |
|---------|------------------------|
| Motion  | Maitem                 |
| Second  | Cantelme               |
| Outcome | 3-0 with 2 abstentions |

Regular Meeting- November 27<sup>th</sup>, 2023 (Moore, Cantelme, Mahoney)

|         |                        |
|---------|------------------------|
| Motion  | Mahoney                |
| Second  | Cantelme               |
| Outcome | 3-0 with 2 abstentions |

Regular Meeting- December 18<sup>th</sup>, 2023 (*Hancock, Cantelme, Mahoney*)

|         |                        |
|---------|------------------------|
| Motion  | Hancock                |
| Second  | Cantelme               |
| Outcome | 3-0 with 2 abstentions |

**6. FINANCIAL PRESENTATION**

- a. Discussion and Possible Board action to approve the financial report for December 2023

|         |         |
|---------|---------|
| Motion  | Maitem  |
| Second  | Hancock |
| Outcome | 5-0     |

- b. Presentation on Government Finance Officers Association (GFOA) Certificate of Achievement for Excellence in Financial Reporting

Chief Tobin presented information regarding the fact that we have achieved significance in financial reporting for the fourth year in a row. It is a collaboration between the administrative staff at DMFD and the James Vincent Group. It is noteworthy that we have excellence in that reporting, and the effort of JVG and the admin team is appreciated and noticed. Chairman Moore echoed the agreement, and Chief Tobin specifically thanked David Maxwell, Tiffany, and Lisa, as well as the rest of the admin team. Steven also chimed in with his thanks for the collaboration between DMFD and JVG. Dr. Maitem also agreed and echoed the sentiments of gratitude.

**7. NEW BUSINESS**

- a. Discussion and Possible board action to accept Homeland Security Grant #210217-01 for Enhancement of Existing Cert Capabilities and Citizen Corps Program in the amount of \$10,000.00.

Chief Maxwell presented information regarding this being a continuation of grants that we had partial funding for from different grants. At the de-obligation meeting regarding the grants, Jeremy Kennedy was able to secure additional funding for solar generators. Turned over to Jeremy Kennedy for comments. Solar generators can be used as a clean energy battery for medical devices, cell phones, etc. for the CERT team. CERT is trying to maintain self-sufficiency for a minimum of 72 hours, and solar is a creative way to address the need for sustainable and renewable energy. When the CERT trailer is remote, this allows the trailer to provide lighting and additional services before they are able to get sustained power from other places. Chairman Moore agreed that our CERT team is robust and forward thinking.

|         |         |
|---------|---------|
| Motion  | Maitem  |
| Second  | Hancock |
| Outcome | 5-0     |

## **8. BOARD MEMBER REPORTS**

### **a. Brian Moore- Board Chairman**

Chairman Moore had a milestone that he will be retiring within two years and broke both of his rules, appearing in a YouTube video, and his truck was hit by a drunk driver. Everyone that was involved, including the driver, is okay. The driver was arrested by Phoenix PD. It cost the city a large amount of money (\$1,000,000) in fire truck repairs. Wear your seatbelts.

January 10-12 Chairman Moore attended the AFDA conference on a variety of different topics, it was very informative. What he found among board members is that there is a need for contact between different boards, he is assembling a list of board members that can provide additional insight and guidance – Arizona Fire Board Member Association is a pipe dream. Great conference.

### **b. Delene Mahoney- Board Treasurer**

Glad to hear that Chairman Moore is doing well as is his team.

### **c. Joe Cantelme- Board Clerk**

Nothing to report

### **d. Randy Hancock-Board Member**

Uptick in upper respiratory infections coming in, but nothing concerning.

### **e. Jonathan Maitem- Board Member**

Continuous high praise received in this hospital setting for our crews, everything is going well, egos are kept in check and our teams are interested in learning and growing and it is appreciated.

## **9. LOCAL 4361 DAISY MOUNTAIN CHAPTER REPORT**

No Report from Eugene Lindsay, who was not at the meeting.

## **10. CHIEF REPORT**

### **a. Monthly Ops Report – Wilson**

Dave Wilson has submitted an operations report for December, mitigating issues with the construction crews. A crew knocked down a powerline, but there was an impressively short turnaround time to reopening traffic, approximately two hours. There were additional 962's, one at New River and 23<sup>rd</sup> Ave there was a significant head on with six patients. Training division had 1700 hours of training last month, 1100 was TRT training, transitioning squad from grant a few months back.

Communication tower at Sunset Point is working well, almost flawless communication (question posed by Neil). Almost all of the dead zones have been improved, which was part of the enhancement agreement when BCC was absorbed.

### **b. 4th Annual Joe Cantelme RBO Retreat January 30<sup>th</sup> – February 1<sup>st</sup> 2024**

RBO retreat is next week, board members are invited to attend for any of the days. There is a robust agenda including a presentation from Cliff Jones who will present the strategic plan that was worked on

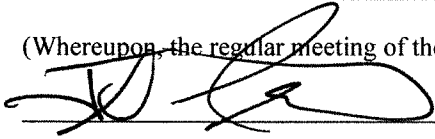
last month. Ben Roche PFFA fire district liaison will also be there to present on legislature at the state level, in addition to a short term planning process for the next year.

Parks and Jones passing anniversaries were recognized this Month.

**11. ADJOURN**

|         |          |
|---------|----------|
| Motion  | Cantelme |
| Second  | Hancock  |
| Outcome | 5-0      |

(Whereupon, the regular meeting of the Daisy Mountain Fire District was adjourned at 6:34 P.M.)



For DMFD